

LOGAN - CACHE AIRPORT AUTHORITY BOARD MEETING
AUGUST 5, 2021
MINUTES

The Logan-Cache Airport Authority Board convened in a regular session on Thursday, August 5, 2021 at 8:30 a.m. in the Cache County Historic Courthouse, County Council Chambers, 199 North Main, Logan, Utah.

ATTENDANCE

Members of the Airport Authority Board in Attendance:

John Kerr – Chairman, At-large – Appointed by Airport Authority Board
Mayor Holly Daines – Logan City
Jeannie F. Simmonds – Logan City Council
Gar Walton – Appointed by Logan City
Bill Francis – Appointed by Cache County

Members of the Airport Authority Board Absent:

David Zook – Cache County Executive
Karl Ward – Cache County Council

Also in Attendance:

Lee Ivie – Logan-Cache Airport Manager
Bryce Mumford – Cache County Deputy Executive
Shawn Milne – Cache County Economic Development Director
Doug Fullmer – Logan Fire Department
Judd Hill – Armstrong Consultants
Justin Pietz – Armstrong Consultants
Brooke Barber – Armstrong Consultants
Aaron Dyches – Utah State University
Kim Hall – Leading Edge Aviation
Russ Kirkham
Cameron Peterson
Janeen Allen – Minutes

CALL TO ORDER

Chairman John Kerr called the meeting to order at 8:29 a.m.

ITEMS OF BUSINESS

Lee Ivie asked that a correction be made to the minutes to clarify that the CARES Act funding will be used to put concrete around the AARF building rather than helping cover runway reconstruction. Allen made the correction.

APPROVAL OF MINUTES – July 1, 2021

ACTION: Motion was made by Jeannie Simmonds and seconded by Bill Francis to approve the minutes of July 1, 2021 as amended. The vote in favor was unanimous, 5-0 (Executive David Zook and Karl Ward absent for vote)

ITEMS FOR DISCUSSION

MANAGER’S REPORT – LEE IVIE

Lee Ivie gave a brief Manager’s Report which is included as Attachment A.

CONSIDERATION OF CONTRACTING ENGINEER APPLICATION

Lee Ivie reported that they had solicited qualifications from engineering firms which the FAA requires every 5 years for consulting design and AIP projects. It was advertised for four weeks and sent to at least 5 engineering firms. We received only one response back which came from Armstrong Consultants.

ACTION: Motion was made by Jeannie Simmonds and seconded by Holly Daines to approve the application from Armstrong Consultants to provide consulting engineering services. The vote in favor was unanimous, 5-0 (Executive David Zook and Karl Ward absent for vote)

CONSIDERATION OF REQUEST FOR EASEMENT BY CAMERON PETERSON

Ivie briefly summarized the request from Mr. Peterson to build in the airport Runway Protection Zone. It had been discussed in the last Authority Board meeting but couldn’t be acted on because it was not on the agenda.

ACTION: Motion was made by Jeannie Simmonds and seconded by Gar Walton that the Airport Authority Board deny the request for a residence to be built within the Runway Protection Zone. The vote in favor was unanimous, 5-0 (Executive David Zook and Karl Ward absent for vote)

Cameron Peterson addressed the Board saying that the aviation easement prevents certain structures in the RPZ. However, some structures, such as sheds, are allowed as the easement is written. Current recommendation from the FAA is to change the easement to not allow structures of any kind.

HANGAR PROPOSALS

Ivie indicated that he has not received any formal request for hangars at this time.

OPEN ITEMS

- Ivie reported that since the construction extension granted due to supply shortages and delays at the last Authority Board meeting, one has been started and another is about to start. He

hopes the other two will begin next spring.

COMMITTEE REPORTS:

Audit & Finance – David Zook

No report

Operations Committee – Kim Hall

No report

Capital Improvements – Bill Francis

Francis provided a flyer showing the runway grooving process (Attachment B) and talked a little bit about how much better it is to prevent hydroplaning when aircraft land.

Economic Development / Public Relations – Gar Walton

No report

NEXT SCHEDULED MEETING

Thursday, September 2, 2021 at 8:30 a.m. – Cache County Historic Courthouse, Council Chambers

ADJOURNMENT

The meeting adjourned at 8:50 a.m.

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ATTACHMENT A



July 2021 Manager's Report

1. AIP Projects.

- a. Night closures for runway 17/35 started on July 22nd to complete the grooving of the runway. By August 1st this process should be completed, and the runway will be closed for an additional two nights to have the second coat of paint sprayed over the current pavement markings. The last two items that need to be completed will be installing the runway and cross taxiway signs, and seeding the dirt portions of the safety areas on both sides of the runway. Already some of the electrical components have been shipped to me for the lighted signs, and I anticipate that the installation of these signs will occur around late August. We elected to hold off on the seeding job until October due to the lack of precipitation, and the ground being extremely dry and hard. I expect this project to be closed out by the first of the new year once final reports have been submitted to the FAA, and the ten percent retainage fee has been paid to the contractor.
- b. Staker Parsons has removed the old concrete on the west side of the ARFF Building, and poured new concrete eight inches thick to take care of the deteriorating surface on that side of the building. They still need to do the east side of the building before the Air Charter operations commence. This project will be funded out of the second Cares grant that amounted to \$23,000.00.
- c. Presently we are negotiating with UDOT for a grant to cover most of the costs regarding runway 10/28 fog seal and the removal of ghost markings on taxiway Delta, along with re-striping the center line of taxiway Alpha. A scope of detailed work items was submitted to their office, and Craig Ide is reviewing the list.

2. Buildings, Grounds, and Vehicle Maintenance.

There is not much to report on other than normal mowing operations.

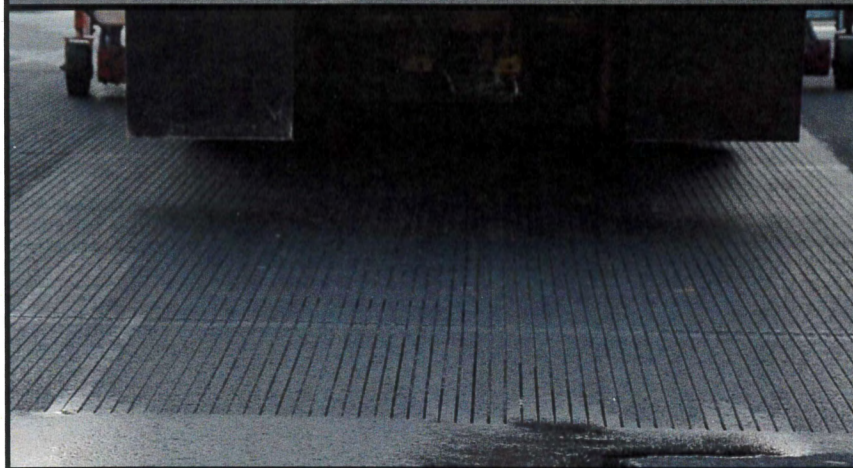
3. B-17 Display.

Leading Edge Aviation sponsored an event at the airport where an old B-17 war plane was on display during the week of July 6th through the 11th. The public attendance was very good each day and on the last three day of the event multiple flights were offered to those who made arrangements to go up in the aircraft. On Saturday July 10th the FBO offered a breakfast to the general public in conjunction with the static display.

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ATTACHMENT B

Runway Grooving July 2021 Logan-Cache Airport



**Tapered
Edge**

